



PROGRESS CHART FOR ORDINATION: APPRENTICE TRACK

The Christian Church (Disciples of Christ) of Mid-America (CCMA)
Regional Commission on the Order of Ministry (RCOM)

Inquirer's Name	Journey Begins
<p><i>The Progress Chart is a tool to use in documenting all requirements for which individuals seeking ordination are responsible to complete, and to submit to the Regional Commission on the Order of Ministry (RCOM). All material is to be submitted to the CCMA Regional Office in Springfield at sgf@ccmadisciples.org.</i></p>	
Date Sent/Received	
<p>★ <u>Inquirer's Interview with the Regional Minister (RM)</u> <i>The Inquirer is to provide the first three items in preparation for the interview with a Regional Minister.</i></p>	
Application [Appendix 1]	
Inquirer's Essay : "Faith Statement"	
Professional Resume: including current and past employment	
Interview with the RM In Person Phone/Zoom Conference	
RM Report Form [Appendix 2]	
<p>After the receipt of Appendix 2, Inquirer is provided the following documents: Guide for Ordination; Theological Foundation & Policies & Criteria for the Ordering of Ministry of the Christian Church (DOC); The Ministerial Code of Ethics – Full Version & One-Page Version; and Essay Writing Prompts</p>	
<p><u>Continuing the Process</u> <i>Following the Regional Minister Interview: In preparation for the Inquirer's Candidacy Interview with RCOM, the Regional Minister will assist the Inquirer in selecting a Mentor and forming an Ordination Nurture Team (ONT).</i></p>	
Ordination Nurture Team Members List [Appendix 5]	
Mentor _____ Educational Rep. _____	
ONT Chair _____ Sponsoring Congregation Rep. _____	
RCOM Rep. _____ Supporting Congregation Rep. _____	
<p>Inquirer send: Mentor - ONT - Appendix 7; Guide to Mentoring & Appendix 8; Cong. Leader/Elder – Appendix 9</p>	
<p>★ <u>Inquirer's Interview for Candidacy with RCOM</u> <i>All documentation for Inquirer's Interview is to be submitted at least one month prior to meeting date. Inquirer will arrange to attend this meeting with their Mentor and one Congregational Leader/Elder from their Sponsoring Congregation.</i></p>	
Candidacy Essay : "Why are you exploring Ordained Ministry?"	
Inquirer's Self-Assessment of Growth in Personal Qualifications for Ministry [Appendix 16]	
ONT's Assessment of Inquirer's Growth in Personal Qualifications for Ministry [Appendix 16]	
Educational and Experiential History [Appendix 15]	
Regional Directive (completed by Ministry Associate)	
Minister's Profile with References & Background Check	
<p>Letter of Recommendation from both Sponsoring & Supporting Congregations that speak to the Inquirer's journey</p>	
Sponsoring Congregation	
Supporting Congregation	
Initial ONT Report Form [Appendix 7]	
Psychological Evaluation (see List of Approved CCMA Evaluators)	
Inquirer's Candidacy Interview Scheduled	
<p>RCOM will decide:</p> <ul style="list-style-type: none"> Inquirer is accepted into Candidacy Inquirer is requested to take additional time to discern Ordination journey Inquirer is denied Candidacy 	



★ Candidate’s First Mid-Point Interview with RCOM	
<p><i>Candidate will complete both a First and Second Mid-Point Interview. The initial period of Candidacy is one year in length, after which point the First Mid-Point Interview will be scheduled with RCOM if all requirements have been met for the Mid-Point Interview. All documentation for Candidate’s First Mid-Point Interview is to be submitted at least one month prior to meeting date. Candidate will continue to work with their ONT, Mentor, and Congregational Leader/Elder. Candidate is expected to meet monthly, or at least every other month, with their ONT, Mentor, and Congregational Leader/Elder. It is Candidate’s responsibility to ensure the submission of reports for all meetings.</i></p>	
	Date Sent/Received
Begin Building a Portfolio [Appendix 4]	
Begin submitting documents for your Portfolio relating to the 16 Ministerial Practice Competencies	
Education and Formation Plan (see Guide for Ordination pg. 25 & following)	
ONT’s Assessment of Candidate’s Growth in Personal Qualifications for Ministry [Appendix 16]	
Ordination Nurture Team (ONT) Report [Appendix 7]	
1 st Meeting _____	2 nd Meeting _____
4 th Meeting _____	5 th Meeting _____
7 th Meeting _____	8 th Meeting _____
10 th Meeting _____	11 th Meeting _____
	3 rd Meeting _____
	6 th Meeting _____
	9 th Meeting _____
	12 th Meeting _____
Mentor Report [Appendix 8]	
1 st Meeting _____	2 nd Meeting _____
4 th Meeting _____	5 th Meeting _____
7 th Meeting _____	8 th Meeting _____
10 th Meeting _____	11 th Meeting _____
	3 rd Meeting _____
	6 th Meeting _____
	9 th Meeting _____
	12 th Meeting _____
Congregational Leader/Elder Report [Appendix 9]	
1 st Meeting _____	2 nd Meeting _____
4 th Meeting _____	5 th Meeting _____
7 th Meeting _____	8 th Meeting _____
10 th Meeting _____	11 th Meeting _____
	3 rd Meeting _____
	6 th Meeting _____
	9 th Meeting _____
	12 th Meeting _____
Higher Education/Seminary Reports and/or Field Education Evaluations	
Higher Education/Seminary Transcripts	
Anti-Racism/Pro-Reconciliation (ARPR) Training – see CCMA Regional Website for more info	
Boundaries Training (BT) - see CCMA Regional Website for more info	
Candidate’s First Mid-Point Interview Scheduled	
RCOM will decide:	
Candidate to prepare for Second Mid-Point Interview	
Candidate to prepare for final Ordination Interview	
Candidate excused from the Ordination process	
First Mid-Point Interview Notes:	



★ Candidate’s Second Mid-Point Interview with RCOM	
<p>The following is to be completed for Candidate’s Second Mid-Point Interview. All documentation for Candidate’s Second Mid-Point Interview is to be submitted at least one month prior to meeting date. Candidate will continue to work with their ONT, Mentor, and Congregational Leader/Elder. Candidate is expected to meet monthly, or at least every other month, with their ONT, Mentor, and Congregational Leader/Elder. It is Candidate’s responsibility to ensure the submission of reports for all meetings.</p>	
	Date Sent/Received
Continue Building a Portfolio [Appendix 4]	
Continue submitting documents for your Portfolio relating to the 16 Ministerial Practice Competencies	
Update Education and Formation Plan (see Guide for Ordination pg. 25 & following)	
Candidate’s Self-Assessment of Growth in Personal Qualifications for Ministry [Appendix 16]	
ONT’s Assessment of Candidate’s Growth in Personal Qualifications for Ministry [Appendix 16]	
Ordination Nurture Team (ONT) Report [Appendix 7]	
1 st Meeting _____	2 nd Meeting _____
4 th Meeting _____	5 th Meeting _____
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7 th Meeting _____	8 th Meeting _____
10 th Meeting _____	11 th Meeting _____
	3 rd Meeting _____
	6 th Meeting _____
	9 th Meeting _____
	12 th Meeting _____
Updated Higher Education/Seminary Reports and/or Field Education Evaluations (<i>if applicable</i>)	
Updated Higher Education/Seminary Transcripts (<i>if applicable</i>)	
Candidate’s Second Mid-Point Interview Scheduled	
RCOM will Decide:	
Candidate to prepare for final Ordination Interview	
Candidate excused from the Ordination process	
Second Mid-Point Interview Notes (if applicable):	



★ <u>Candidate's Ordination Interview with RCOM</u>	
<i>Candidate's Preparation for Final Ordination Interview: Candidate is to continue working and meeting regularly with the ONT, Mentor, and Congregational Leaders. All documentation is to be submitted at least one month prior to Ordination Interview.</i>	
	Date Sent/Received
Update Ministerial Profile for Search & Call	
<u>Ordination Essay</u> : "Ordination Statement"	
Completed Disciples History & Polity Course	
Submit Final Paper and Grade for Disciples History & Polity Course	
Final ONT Report Form [Appendix 7], indicating ONT's approval for Ordination Interview	
Final Mentor Report [Appendix 8]	
Final Congregational Leader/Elder Report [Appendix 9]	
ONT's Final Assessment of Candidate's Growth [Appendix 16]	
Submit Completed Portfolio [Appendix 4]	
Finalized Education and Formation Plan (see Guide for Ordination pg. 25 & following)	
Final Letter of Affirmation for Ordination from Sponsoring Congregation	
Final Letter of Affirmation for Ordination from Supporting Congregation	
Letter from Congregation Hosting the Service of Ordination (if not Sponsoring Congregation)	
Candidate's Ordination Interview with RCOM Scheduled	
RCOM will Decide:	
Candidate approved for Ordination	
Candidate requested to submit the following items and meet with RCOM (if necessary) before Ordination is approved	
Candidate not approved for Ordination	
Candidate Requested to Return with the Following (if applicable):	
Item 1: _____	Due Date: _____
Item 2: _____	Due Date: _____
Item 3: _____	Due Date: _____
Item 4: _____	Due Date: _____
Item 5: _____	Due Date: _____
Item 6: _____	Due Date: _____
Additional Comments (if applicable):	